

Venues

Activity Features

The following features are especially helpful for the fair and venue industry:

- Profit and Loss by Event
- Automatic Payroll Allocation by Event
- Future Expense Commitments
- Mass Hire/Termination

There are many accounting software options available to a venue. However, Activity is an accounting system designed for requirements specific to the venue industry.

Tracking Profitability by Event

Event accounting is unique. It is a special type of project that requires special functions in the accounting modules. General Ledger must track revenues and expenses so that an event P&L can be generated. Purchasing must generate commitments to gain insight into the expenses prior to the event. Payroll must track personnel and their activities to dynamically determine pay rates depending on the job activity. Reporting must be flexible enough to provide different types of reports to a governing board or to the management. Multiple calendars are required to track profitability and compare one event to another.

Mass Hire

A peculiar feature of the venue is the requirement for labor. This often means that you must staff-up quickly for an event. Activity provides the facilities to "mass hire" employees by making the on-boarding process very efficient. Imports can be designed to extract information from on-boarding software. There is tight integration available with time and attendance systems to eliminate the tedious re-keying of data. Position tracking helps you keep track of what positions are open for hiring.

Activity Modules

- ActivGL-General Ledger
- ActivAP-Accounts Payable
- ActivAR-Accounts Receivable
- ActivPR-Payroll
- ActivHR-Human Resources
- ActivPO-Purchasing
- ActivBR-Bank Reconciliation
- ActivCRM-Customer Relations Management
- ActivFA-Fixed Assets (2011)
- ActivCP-Contracts Processing (2011)

The screenshot displays the 'Employee - "Teague" for Demo Casa Blanca, Inc.' window. The interface includes a menu bar (File, Edit, View, Tools, Help) and a toolbar with icons for New, Read, Save, Report, Previous, Next, and Printnote. Below the toolbar, the 'Code' is 'Teague' and the 'Full Name' is 'Carrie J Teague'. The main form is divided into several sections: 'Name' (Prefix, First: Carrie, Middle: J, Last: Teague, Suffix), 'Employment' (Social Security), 'Address' (Address: 6589 112th St, City, St, Zip: Lubbock TX 79424, Country: USA), 'Phone Numbers' (Business, Home: 806-589-3995, Fax, Mobile: 806-217-3574, Pager), 'Email' (Work, Home, Distrib), and 'Miscellaneous Information' (Birth Date: 2/6/1978, Retirement Plan, Gender: Female, Statutory Employee, Marital Status: Married, Third Party Sick Pay). At the bottom, there is a navigation bar with tabs for Employee, Statuses, Calculations, Disbursement, HR, Seniority & Leave, Data Links, Records, Contacts, Checks, Group Totals, Time Sheets, and Other. A status bar at the very bottom shows 'Edit' and a hint: 'Hint: Create a New Employee'.

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Profit and Loss by Event

Our accounting processes can be event specific. You do not have to piecemeal information from multiple sources and then push it out to a spreadsheet or a cumbersome allocation mechanism. Reporting by event is simple and easy.

Automatic Payroll Allocation by Event

If an employee works on any number of events during a pay period, we go beyond recording the labor costs for that event. We automatically allocate all the benefits, taxes, and other expenses on the check to the same events. The payroll becomes automatically categorized by event.

Positions

Activity can historically track positions for an employee. A primary and multiple auxiliary positions can be assigned to an employee. You can attach pay rates to each position. If an employee changes positions (even mid-pay period), the rate automatically changes. The HR department can also track "position vacancies" to know how many people still need to be hired.

Financials One Way for the State and Another for the Board

Perhaps your fair is owned by the state, which uses an older reporting system and does not reflect how you need to report operationally. You can design financials any way you wish, so expenses and revenues are reported one way to the state and entirely differently to your board.

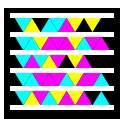
Expense Commitments

You spend six months ramping up for your event generating hundreds of purchase orders; all of which will turn into expenses during or after the event. It would be nice to know if you're over or under budget during those six months instead of waiting until you get the invoices from vendors. Activity lets you do that with purchase commitments automatically flowing to the GL for appropriate reporting.

Interface to Time and Attendance

Our system automatically updates the Time and Attendance system with any new hires and employee changes, so there is no need to maintain employee data in both systems. Instead of relying on labor estimates from the Time System, accurate labor costs are retrieved from the payroll system. This allows you to adjust your payroll data any way you wish by shift, position, department, day, employee, etc.

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